



STEP - 3 [Monthly Planning – 2020-2021]

Subject: Computer

Class: III

Name of the Teacher: Anil Panchal

APRIL (Days 23/ 30)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
April	23	0	23	7	4	0	3	0	30

L.No	CHAPTER NAME
1	Introduction to MS Word

MAY (Days 7 / 31)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
May	7	0	7	24	5	1	0	18	31

L.No	CHAPTER NAME
2	Introduction to MS Paint

June (Days / 30)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
June	18	0	18	12	4	0	0	8	30

L.No	CHAPTER NAME
2	Introduction to MS Paint

July (Days 25 /31)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
July	18	7	25	06	4	1	1	0	31

L.No	CHAPTER NAME
3	More in MS Paint

Aug (Days 20/ 31)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
Aug	20	0	20	11	5	1	5	0	31

L.No	CHAPTER NAME
3	More in MS Paint
4	Know Your Computer

Sep (Days 24/ 30)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
Sep	24	0	24	06	4	1	1	0	30

L.No	CHAPTER NAME
4	Know Your Computer

October (Days 18/ 31)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
Oct	11	12	23	08	4	1	3	0	31

L.No	CHAPTER NAME
5	Fun with LOGO

November (Days 08/ 30)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
Nov	08	0	08	22	5	1	2	14	30

L.No	CHAPTER NAME
5	Fun with LOGO

December (Days 24/ 31)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
Dec	25	0	25	06	4	1	1	0	31

L.No	CHAPTER NAME
6	More in LOGO

January (Days 22/ 31)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
Jan	15	7	22	9	5	1	3	0	31

L.No	CHAPTER NAME
7	Introduction to MS Word

February (Days 23/ 28)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
Feb	23	0	23	5	4	1	0	0	28

L.No	CHAPTER NAME
	Revision + Exam

March (Days 12/ 31)

Month	Act Days	Exam + Rev	Total Working Days	Total Holidays (F+G+H+I)	Sundays	PTM	Public Holidays	Vacations	Total
March	01	11	12	19	4	1	2	12	31